

Ms. Sulbha Dhargave



Personal Information

Address: At/Post: Weltur, Block: Kuhi
Dist: Nagpur
State: Maharashtra County: India
Contact: +919545025676
E-Mail: sulbhadhargave@gmail.com
Gender: Female
Date Of Birth: June 18, 1995
Language: Marathi, Hindi and English.

Key Skills:

Computer Proficiency

Activity Planning & Team management

Recording and Documentation Skill

Leadership

Presentation Skills

Research and Documentation

Coordination and Monitoring

Hobbies:

Exercise for mental and physical fitness
Playing outdoor games with children
Dancing
Yoga(Physical, Mental health)

Carrier Objectives: To achieve more Knowledge and working experience all types of fields which will be use full for self Improvement and Growth & Development of working area am trying to do hard work for welfare of the people and self satisfaction.

• Experience:

2020-2021 **Field officer** Present CSR Cell Karve Institute of Social Services, Pune.

- Writing, activity planning, Coordinate project activity and take individual responsibility of Activity.
- Organizing meetings and events according to planning.
- Small crisis intervention at field level activities.
- Applying strategies to improve people's participation.
- Report Record maintain.

2019-2020 **Block Resource Person**
(2Months) MANAREGA Audit at Mauda block, Dist- Nagpur

- Financial Audit
- Coordination with Grampanchayat.
- Coordinate with Field level team.
- Community Based Assessment
- Report Writing, activity planning, Record maintain

2019-2020 **Coordinator (Volunteer Work-Home)**
(One Month) Piramal foundation & Gandhi Fellowship- Parwani, Madhya Pradesh

- Awareness regard Covid 19
- Data Collection
- Counseling
- Report writing

2018-2019 **Facilitator**
(One Month) GIAN Organization, Ahmadabad Gujarat.

- Coordination with team
- Planning for Activity
- Organized Workshop/ session
- Facilitated and Oriented to children's
- Record Maintain & Report Writing

2018-2019 **Field officer**
(One Year) MakerWala NGOs, Dhamtari Chhattisgarh

- Planning for Activity
- Facilitated to children's
- Coordination with teachers, school and SMC.
- Organized meeting , workshop
- Field Based Intervention
- Record Maintain and report writing

2017-2018 **Village resource Person**
(One Month) MANAREGA Audit at Kuhi block, Dist- Nagpur

- Financial Audit
- Coordination with Gram Panchayat.
- Coordinate with Field level team.
- Community Based Assessment
- Report Writing, activity planning, Record maintain

Education

- 2018 - Master of Social Work | First Class
Matru Sewa Sangh Institute of social work, (RTM Nagpur University, Nagpur)
- 2015- - B.Sc Plane | First Class
(RTM Nagpur University, Nagpur)
- 2012- H.S.C (Science) Maharashtra State Board | Second class
- 2010- S.S.C (Marathi) Maharashtra State Board | First Class

Certificates

MS-CIT Course, Tally (REP9), Data Entry (English)

Declaration

I hereby declare that the above mentioned information is correct and I bear the responsibility for the same.

Sincerely



Ms. Sulbha Dhargave