

**Karve Institute of Social Service,
Karvenagar, Pune 411 052.**

M.PHIL. DEGREE PROGRAMME IN SOCIAL WORK

M. Phil Programme Eligibility :

1. Educational Qualifications :

The minimum eligibility for admission to M.Phil. course shall be a Master's degree in Social Work of any recognized University. This degree shall be a duration of 18 months after graduation from any recognized University. The first 12 months for theory and remaining 6 months for dissertation.

If an M Phil student is unable to complete the expected work within the stipulated period he/she will be allowed to do so within an additional 6 months.

The maximum period of registration for M. Phil students shall be of two years. If a candidate's dissertation is ready after the completion of two years period, he/she may be allowed to submit his/her dissertation within six months by re-registration and by paying the required tuition fees for one year for re-registration.

2. The Medium of instructions :

The medium of instruction and expression for M Phil degree shall be ENGLISH

3. Structure of the Course :

The structure shall be as under

3.1 Three written theory papers – 40 marks (40 x 3 =120 marks) **each with** Corresponding term papers of 60 marks in each subject.

3.2 Term paper 9 – 20 x 9 =180. The defense of every Term Paper shall be conducted at a Professional Seminar to be attended by all M.Phil. candidates and internal and external experts from the concerned fields, to be appointed at every seminar.

3.3 Research Dissertation – 150 marks to be submitted before appearing at the final M.Phil. Theory Examination.

Submission of the dissertation is a pre-condition to appearing at the final theory examination.

The research dissertation must be based upon a definite research method preferably not the case study method. The sample design and report design must be accurately defined. The research dissertation must be based upon field data of not less than one hundred cases. The Charts & tables presented must be systematic with properly worked out class intervals. If the quality of research dissertation is not satisfactory the candidate may be advised to repeat the entire dissertation by offering a new topic altogether.

The dissertation shall be evaluated both by the internal dissertation guide and external examiner independently. The dissertation shall be defended at the Viva Voce Examination for M.Phil. degree to be conducted by the University.

The candidate will be graded according to the 6 point grade prescribed by the U.G.C./University of Pune

- NOTE : 1. Course No.SW003 is compulsory for candidates working in Educational Institutions.
2. Course No.SW004 is compulsory for candidates working as Social Work Practitioner

Theory Papers:

SW001- Social Policy and Development
SW002- Social Research Methods and Statistics.
SW003- Educational Methods in Social Education.
SW004- Practice Methods with individuals, human groups and communities.

Detailed syllabi are available on payment at the University and at the Institute. The M Phil syllabus is likely to be revised, subject to approval of University of Pune.

CALANDER FOR THE M.PHIL PROGRAMME :2008-09

Date of issue of application forms	Thursday	11 th September 2008
Last date of submission of Application form	Wednesday	17 th September 2008
Date of admission Test	Tuesday	23 rd September 2008
Last date for payment of fees	Tuesday	30 th September 2008
Commencement of the M.Phil Course	Friday	3 rd October 2008
Completion of Course Work Including Term Papers

4. Terms/Attendance :

The duration of the course shall be of three terms of six months each. The students are expected to attend lectures, tutorials and seminars The minimum attendance for class room lectures will be 75%. The student failed in theory or failed to keep the terms will not be allowed to submit the dissertation.

5. **Admission Procedure** :

Admission to the course will be made on the basis of the written test, personal interview and percent of marks secured at MSW.

The final selection will be made on the basis of merit in the admission test. The decision of the selection committee shall be final.

6. **Award of Class/Gradation** :

The gradation of the candidates for the M Phil degree shall be done according to the following

Standard of passing :

The minimum requirement for passing is 50% marks at all individual papers and heads of passing.

Heads of Passing:

The following shall be Heads of Passing.

1.	Written Theory Paper 100 marks each x 3 Theory Papers	300 marks
2.	Term papers submitted at the Professional Seminars	
3.	Research dissertation	150 marks
4.	Viva Voce	50 marks
	Total	500 marks

7. **Fee Structure** :

The total course fee for M Phil programme shall be Rs. 15,000.00. The details are as following

a. Admission fees	-	Rs.1,000.00
b. Tuition fees	-	Rs.3,000.00
c. College Development	-	Rs.2,000.00
d. University Development fee Seminar/Workshop/Guest Lectures	-	Rs.3,000.00
e. Library fee	-	Rs.1,500.00
f. Computer fee	-	Rs.1,000.00
g. Other fees	-	Rs.2,500.00
h. Field visit and other material	-	Rs.1,000.00

Total	-	Rs.15,000.00

Note: Syllabus and Fee structure is likely to be changed. In addition to this, candidate will have to pay the examination fees or revised fee as and when decided/ revised as per the norms of the Institute, Govt. of Maharashtra, University of Pune, from time to time. Kindly confirm the details from the college office, regarding current syllabus and fee structure before enrolling for M.Phil.
